

**MINUTES OF THE TOTTENHAM HALE AND SEVEN SISTERS AREA FORUM AND COMMITTEE
TUESDAY, 4 SEPTEMBER 2012**

Present: Councillor Lorna Reith (Chair), Councillor Isidoros Diakides, Councillor Joe Goldberg, Councillor Claire Kober, Councillor Reg Rice, Councillor Bernice Vanier and Councillor Richard Watson

MINUTE NO.	SUBJECT/DECISION	ACTON BY
OBCB50.	<p>APOLOGIES</p> <p>Apologies for absence were received from Councillor Dhiren Basu.</p>	
OBCB51.	<p>DECLARATIONS OF INTEREST</p> <p>There were no declarations of interest made.</p>	
OBCB52.	<p>URGENT BUSINESS</p> <p>There were no items of Urgent Business.</p>	
OBCB53.	<p>MINUTES</p> <p>RESOLVED:</p> <p>That the minutes of the meeting held on 3 July 2012 be confirmed as a correct record of the meeting.</p>	
OBCB54.	<p>ISSUES RAISED DURING THE AREA FORUM</p> <p>The Committee discussed the issues raised during the Area Forum and noted that the following points had been made:</p> <p><u>Item 1: Changes to Waste Collection</u></p> <ul style="list-style-type: none"> ➤ General concerns had been raised with respect to the size of the wheelie bins and whether these were appropriate for small front gardens. ➤ There was agreement that better communication around the types of material that could be recycled would be useful and that this should also include information regarding materials that were not recyclable (e.g. cooking oil) and how these could be properly disposed of. ➤ Concern had been raised that in areas where there was a significant transient population and communities where English was not people's first language, there was a lack of understanding around recycling arrangements and that ways of improving understanding amongst these groups should be looked at. This should include the information sent to landlords and Housing Associations. ➤ There was agreement that it might be useful to provide 	<p>Head of Neighbourhood Services</p> <p>Head of Neighbourhood Services</p>

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	<p>information about what happened to recyclable waste after it was collected and the savings that could be derived from not sending waste to landfill.</p> <ul style="list-style-type: none"> ➤ Frequently Asked Questions – it was suggested that a FAQ fact sheet with regard to the new waste collection arrangements should be included within a future edition of Haringey People. This could also be put into the format of a short leaflet to be distributed to landlords and Housing Associations and published online. ➤ It was noted that people had been unaware that there were arrangements in place for assisted waste collection (where people had difficulties using large wheelie bins) and there was agreement that better communication in this area was required. <p><u>Item 2: Enforcement Action: Fly-tipping and Bad Landlords</u></p> <ul style="list-style-type: none"> ➤ There was agreement that it needed to be clarified, at a policy level, at what point enforcement action would be initiated against both fly-tipping and landlords flouting planning regulations with respect to Houses in Multiple Occupation (HMOs). Concerns expressed by several residents during the Forum illustrated that it would be helpful if the Council communicated how and when enforcement action would be taken. ➤ It was noted that Cabinet would be considering the introduction of localised planning restrictions to assist the Council manage HMOs; however, if agreed, this would not be implemented until a twelve month consultation period had elapsed. The consultation would seek views on the proposed areas covered and there was agreement that Ward Members should look at the proposals and respond to the consultation on this. ➤ There was agreement that rules around the required standards with respect to the ratio of bathrooms and kitchens to rooms in HMOs should be better communicated to residents and that it needed to be demonstrated that the Council took enforcement action where planning regulations were not followed. <p>RESOLVED:</p> <p>That the Committee Clerk should liaise with the relevant officers and compile a report updating the Area Committee on the progress with respect to the actions set out above.</p>	<p>Head of Neighbourhood Services</p> <p>Head of Neighbourhood Services</p> <p>Head of Neighbourhood Services</p> <p>Clerk / Relevant Officers</p>
<p>OBCB55.</p>	<p>AREA PLAN UPDATE</p> <p>The Committee received the most recent version of the Area Committee Plan.</p> <p>It was noted that at the recent Area Chairs meeting it had been agreed</p>	

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	<p>that each Area Plan should include columns setting out the outcomes and timescales attached to each priority. At present parts of the document remained incomplete and there was agreement that in the future the Area Plan should be fully populated before it was submitted to the Committee.</p> <p>In response to a query, with regard to how the plans were updated, the Committee was advised that project leads had been asked to input updates into the plan directly via a shared access folder; however, these had not been received by the deadline specified. There was agreement that this system was not effective in drawing the information together and that a greater sense of ownership of the document was required.</p> <p>The Committee agreed that the importance of updating Area Plans within the timescale specified should be reinforced with officers. Given that the plan drew on existing projects there was a general consensus it should be simple to obtain an update with respect to these. In conclusion the Enablement Team Manager and Area Liaison Officer were asked to look at how the process for updating the plan could be improved. Councillor Watson, the Cabinet Member responsible for the Area Committees, also advised that he intended to raise this with the Head of Neighbourhood Services.</p> <p>The Chair noted that the Area Plan was also intended to inform the agendas for the Area Committees and suggested that the topic of 'Crime and policing' should be one of the themes for the next meeting. It was noted that consideration would need to be given as to how the headings covered in the Area Plan were reflected in the agendas of future meetings.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> i. That the report be noted. ii. That the document was fully populated before it was submitted to the Committee in the future and that officers should also look at ways of improving the management of the plan as set out above. 	<p>Enablement Team Manager</p> <p>Enablement Team Manager / Area Liaison Officer</p> <p>Cllr Watson</p> <p>Enablement Officer</p> <p>Enablement Team Manager / Area Liaison Officer</p>
<p>OBCB56.</p>	<p>ITEMS FOR FUTURE MEETINGS</p> <p>There was agreement that the next meeting should focus on two areas:</p> <ul style="list-style-type: none"> ➤ Crime and Policing ➤ The Budget for 2013/14 <p>It was agreed that Councillor Watson would contact the Borough Commander requesting that a senior officer attend the meeting and that the Committee Clerk would contact the local SNTs.</p>	<p>Cllr Watson / Clerk</p>
<p>OBCB57.</p>	<p>NEW ITEMS OF URGENT BUSINESS</p>	

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	There were no new items of Urgent Business.	
OBCB58.	DATES AND VENUES OF FUTURE MEETINGS The Chair noted that the Principal of College the of Haringey, Enfield and North East London (CHENEL), had offered the use of the college as the venue for the next meeting, which would be held on, Tuesday 15 January 2013.	All to note

The meeting closed at 9.45pm.

COUNCILLOR LORNA REITH

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Chair